



## ELEMENTARY PRINCIPAL'S CERTIFICATE

The Elementary Principal certificate is valid for service as a principal or assistant principal in the public elementary schools or middle schools of the state of Rhode Island.

I. **Certificate of Eligibility for Employment (CEE)** – valid for three (3) years.

The initial certificate in Rhode Island for all areas of certification is a CEE. The CEE is used to seek regular employment in the public schools of Rhode Island for the field identified on the CEE. The CEE is also valid for service as a substitute teacher. If regular employment is not secured in the three (3) year period, the CEE can be renewed every three (3) years (see note one) until regular employment is secured. To be issued a CEE as an elementary principal an individual needs to satisfy all of the following:

- A. Master's Degree from an accredited institution of higher education as defined in these regulations.
- B. Eligibility for a Rhode Island elementary teaching certificate.
- C. Three years documented professional education experience in the elementary/middle grades.
- D. Graduate of an approved program for the preparation of elementary school principals within the previous five (5) years from the date of application. Applicants who have not completed an approved program can be certified by transcript analysis by presenting evidence of having completed not less than twenty-four (24) semester hours of graduate level course work to include work in each of the following areas: School/Community Relations, Elementary Curriculum Development, Organization and Administration of the Elementary School, Supervision of Instruction, Supervision and Evaluation of Professional Staff, Educational Research, Program Evaluation, Fiscal Planning and Management, School Law (Federal and State Laws and Regulations).

II. **Professional transitional certificate** – valid for one year.

- A. The professional transitional certificate is issued to individuals who secure regular employment in the public schools of Rhode Island. Upon securing regular employment in Rhode Island, the CEE is used to request a five (5) year professional transitional certificate. When applying for a one year professional transitional certificate the applicant must submit the CEE along with documentation from the employing authority that regular employment has been secured in the certification area of the CEE.
- B. The professional transitional certificate may be renewed every annually with the submission of a completed application and payment of the renewal fees.

Applicable to certificates expiring after August 31, 2010